

Highland Fire District  
Organizational Meeting  
January 3, 2018  
7 pm St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(PRESENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)

Treasurer James Passikoff called the meeting to order, led the salute to the flag and asked for a moment of silence for our fallen firefighters.

**Election of Chairman for 2018-**

Treasurer Passikoff asked for nominations for Chairman for 2018.

Commissioner Alan Barone nominated Steve DiLorenzo. Commissioner John Fraino seconded.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.

Motion carried unan.

Chairman DiLorenzo thanked the Board for their confidence and stated he was proud of the commitment of our members. The Town (Lloyd) has expressed their pride and gratitude for our members' dedication. Chairman DiLorenzo stated that his term concludes this year, 12/31/18 and is not sure of his plans at this time, however will keep the Board informed.

**Publication of notice of this Meeting-** It was noted that we received confirmation from the Southern Ulster Times that the Notice of the Organizational Meeting was published as a legal ad on 12/20/2017

**Results of 2017 Annual Election Held on 12/12/2017-** Treasurer Passikoff reported that a total of 39 ballots were cast and all 39 were for Benjamin Bragg. Results were filed with the Town Clerk of Lloyd on December 15, 2017. It was noted that Commissioner Bragg had taken the oath of office on January 1, 2018. The Board congratulated Commissioner Bragg.

**Appointments-** Chairman DiLorenzo asked for a motion for the following appointments for 2018:

Deputy Chairman –Commissioner Chris Erichsen

Secretary-Treasurer- James Passikoff

District Clerk-Denise A. Holzberger

Legal Counsel-Scott Dow of Kornfeld, Rew, Newman and Simeone

Legal Counsel- Distasi, Moriello and Murphy

**MOTION:** Commissioner Ben Bragg moved to approve the following appointments:

Deputy Chairman –Commissioner Chris Erichsen  
Secretary-Treasurer- James Passikoff  
District Clerk-Denise A. Holzberger  
Legal Counsel-Scott Dow of Kornfeld, Rew, Newman and Simeone  
Legal Counsel- Distasi, Moriello and Murphy

The motion was seconded by Commissioner Chris Erichsen.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.

Motion carried unan.

**Designation of Official Newspapers-**

**MOTION:** Commissioner John Fraino moved to designate the Southern Ulster Times and the New Paltz Times as the official newspaper for advertising legal ads, seconded by Commissioner Ben Bragg.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.

Motion carried unan.

**Designation of Official Financial Institutions-**

**MOTION:** Commissioner John Fraino moved to designate M & T Bank, Key Bank, TrustCo and Chase as the official banks of the Highland Fire District, seconded by Commissioner Ben Bragg.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.

Motion carried unan.

**Authorization of signatories for checks in the amount of \$3000 or more.**

**MOTION:** Commissioner Barone moved to authorize the following Board members and Secretary – Treasurer be permitted to sign checks:

Secretary-Treasurer James Passikoff  
Chairman Steve DiLorenzo  
Commissioner Ben Bragg

This motion was seconded by Commissioner Erichsen.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.

Motion carried unan.

It was noted that checks in the amount of \$3000 or more require two signatures.

**Approval of Membership in the New York State Association of Fire Districts and Regional Associations**

**MOTION:** Commissioner Barone moved to approve our membership in the New York State Association of Fire Districts and the Association of Fire Districts of Ulster County, seconded by Commissioner John Fraino.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.

Motion carried unan.

**Official Meeting Schedule for 2018**

**MOTION:** Commissioner Barone moved to approve the following meeting schedule for 2018:

The Board of Fire Commissioners of the Highland Fire District will hold their regular monthly meetings for **2018** on the Second Tuesday of each month as follows:

February 13      March 13      April 10      May 8      June 12      July 10      August 14  
September 11      October 9      November 13      December 11

All meetings will be held at headquarters, in the Commissioners’ meeting room, located at 25 Milton Avenue, Town of Lloyd, Highland New York.

Meetings will begin at 7 PM. If required, an additional meeting will be held on the fourth Tuesday of the month at 7 PM.

This was seconded by Commissioner Fraino.  
VOTE: 5 Aye 0 No 0 Abstain 0 Absent.  
Motion carried unan.

**Appointment of Custodians for Station 1 and 2**

**MOTION:** Commissioner Ben Bragg moved to appoint Lori Passante as the custodian for Station 2 and Corinne Welch as the custodian for Station 1, seconded by Commissioner John Fraino.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.  
Motion carried unan.

**Apparatus and Vehicle Repairs Vendors-**

Commissioner Ben Bragg moved to designate Premier Fire Apparatus, All Automotive and Erichsen’s as the preferred vendors to be used for our apparatus and vehicle repairs, seconded by Commissioner Alan Barone.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.  
Motion carried unan.

**Review of Investment Policy, Procurement Policy and Service Investment Policy**

**MOTION:** Commissioner Alan Barone moved that the present Procurement and Investment policies be retained including best value and piggy-backing, for 2018, and that the Length of Service Award Investment Policy is retained for 2018, seconded by Commissioner Chris Erichsen.

VOTE: 5 Yes 0 No 0 Abstain 0 Absent

Motion carried.

**Surety Bond-**

Chairman DiLorenzo asked Treasurer Passikoff if any changes need to made for the Surety bond and Treasurer Passikoff stated that \$1.4 million was fine.

**Committee Appointments**

Chairman DiLorenzo reviewed the committees with Board. (See Attached).

**Adjournment-**

**MOTION:** Commissioner Alan Barone moved to adjourn the 2018 Organizational meeting of the Highland Fire District at 7:15 PM, seconded by Commissioner Ben Bragg.

VOTE: 5 Aye 0 No 0 Abstain 0 Absent.

Motion carried unan.

Respectfully submitted,

Denise A. Holzberger, District Clerk

APPROVED BOFC 2/14/18